

**Staff Achievement and Recognition (STAR) PLAN
UC Irvine STAR Nomination Form**

NAME of NOMINEE: _____ EMPLOYEE ID: _____

JOB TITLE: _____ JOB TITLE CODE: _____

UNIT/DEPARTMENT NAME: _____

TYPE OF AWARD

- ACHIEVEMENT** – For sustained exceptional performance and/or significant contributions above and beyond normal performance expectations.
- RECOGNITION** – For special contributions to a specific project or task or group projects or tasks accomplished over a relatively short period of time.
- EXCELLENCE IN LEADERSHIP** (*for UCI Staff Assembly use only*) – For exceptional leaders who inspire employees to focus their individual talents on the goals of the organization and contribute at the highest level, and are guardians of the culture and exemplars in living the organization’s values.

REQUESTED AMOUNT OF AWARD: _____ Up to \$10,000 for Achievement Award (less taxes)
Up to \$1,000 for Recognition Award (less taxes)
Up to \$1,000 for Leadership Award (less taxes)

RATIONALE FOR AWARD – Provide a brief description (1-3 paragraphs of the specific reason for nomination and reference one or more of the award criteria, as described in the published STAR guidelines).

ELIGIBILITY FOR AWARD (check all that apply):

- The nominee is not represented by a bargaining unit.
- The nominee is represented by the CX bargaining unit.
- The nominee is a contract appointee and award eligibility (PPSM 34) is incorporated into the terms of the contract.
- The nominee regularly demonstrates a level of performance that effectively contributes to UCI’s success. (For CX employees, this means a performance rating of at least “Meets Expectations”.)

