

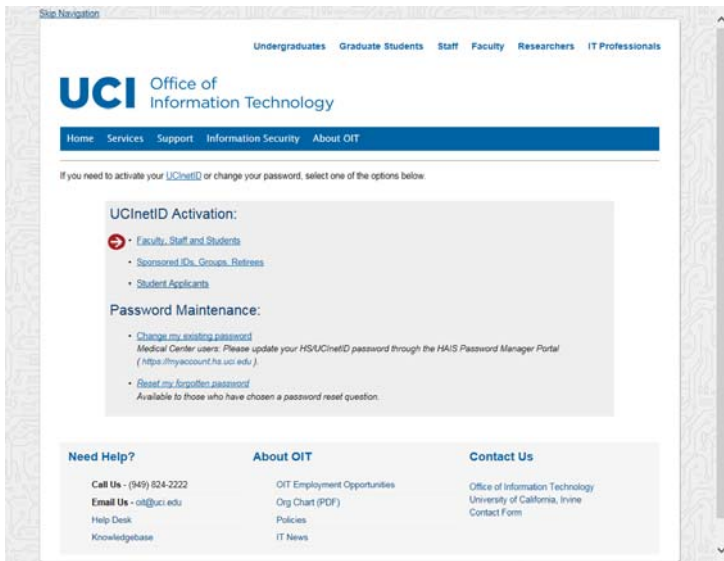


<p>1</p>	<p>Locate your Employee ID number before beginning this process.</p>	
<p>2</p>	<p>Go to UC Learning Center (http://uclc.uci.edu/) and click Login.</p>	
<p>3</p>	<p>Click Activate your UCInetID located on the left side of the page.</p>	
<p>4</p>	<p>Under the UCInetID Activation: section, click Faculty, Staff, and Students.</p>	

5 Follow the instructions and complete Steps 1 - 4.

Click **Yes, I Agree. Activate My UCInetID** at the bottom of the page when complete.

Undergraduates Graduate Students Staff Faculty Researchers IT Professionals

UCI Office of Information Technology

Home Services Support Information Security About OIT

To activate a UCInetID, follow the steps below.
Please report any problems to the OIT Help Desk at (949) 824-2222.

Step 1: Enter in your personal information.
This information will be used to lookup and verify your data record. **NOTE: If you are activating a group UCInetID number, the date of birth and social security information should be that of the group sponsor.**

ID Number (ex: 12345678): [What is this?](#)
Date of Birth (MM/DD/YY): [What is this for?](#)
Last 4 digits of Social Security: [What is this for?](#)

Step 2: Choose a good password.
Your password is your only protection against someone obtaining UCInet services in your name. You are responsible for anything done with your UCInetID. Do not share your password with anyone.
Choose a password that contains at least 8 characters with at least one number that is not at the beginning or end of your password. Also, your password should not contain any of your personal information such as your name, UCInetID, or ID number. For complete password guidelines [click here](#).

Enter Password:
Confirm Password:

Step 3: Choose a password security question and answer.
If you forget your password, you can reset your own account by answering the question you choose below. Please select a question that you will be able to answer in the future even as you enter it now. The question and answer combination are kept confidential and are solely for this purpose.

Password Reset Question: [What is this?](#)
Password Reset Answer: [What is this for?](#)
Confirm Password Reset Answer: [What is this for?](#)

Step 4: Read and accept the UCI Computer & Network Use Policy.
Your use of UCI computer and network resources is subject to the [UCI Computer & Network Use Policy](#).
Read the policy by clicking on the URL below before you continue. Your acceptance of this policy is required before you can continue with the UCInetID activation process.

<http://www.policy.uci.edu/otn/policy/714-10.html>

Do you agree to comply with the UCI Computer & Network Use Policy?

Yes, I Agree. Activate my UCInetID

No, I do not agree to the policy.

Need Help?
Call Us - (949) 824-2222
Email Us - oit@uci.edu
Help Desk
Knowledgebase

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