### UCI Health Learner: How To Register For Instructor-Led Training (ILT)

1. Click the following link to open the login page to UC Learning Center and click **Login**. Login with your UCInetID credentials: [http://uclc.uci.edu/](http://uclc.uci.edu/)
   
   * If you need assistance with your login information, please contact Help Desk at x3333.

2. To register for an assigned Instructor-Led Training (ILT): Click **Assigned Training** located on the home page.

3. Locate the Instructor-Led Training you want to register into from the list of assignments and click on the name of the training.

4. Click **Register** located underneath the **Activity Details** header.

5. Select a class (date and time) and click **Next**.
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<table>
<thead>
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<th>Step</th>
<th>Description</th>
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| 1    | To register for an Instructor-Led Training (ILT) from the catalog: Search for the training in the *Activity Search...* field by typing the name of the training. Click the magnify glass to process the search result.  

*Note: You can filter your search results by using the filter option in the left menu panel.*

| 2    | Locate the training you want to register from the search result list. Click *Register*.  

Select a class (date and time) and click *Next*.  

| 3    | Locate the training you want to register from the search result list. Click *Register*.  

Select a class (date and time) and click *Next*.  

| 4    | Locate the training you want to register from the search result list. Click *Register*.  

Select a class (date and time) and click *Next*.  

| 5    | Locate the training you want to register from the search result list. Click *Register*.  

Select a class (date and time) and click *Next*.  

| 6    | Click *Submit* to complete the registration process. |
Click **Submit** to complete the registration process.