

Overview: Learner Home Page

1. Menu Tab

In this new update, there is more hovering as opposed to clicking. To see the choices available in the **Learn** menu, hover over **Learn** and the choices will appear.

NOTE: The Dashboard is always the default page.

2. Activity Search

Search for available training (Instructor Led Training and eCourses). Type the title or key words for a course you are trying to find.

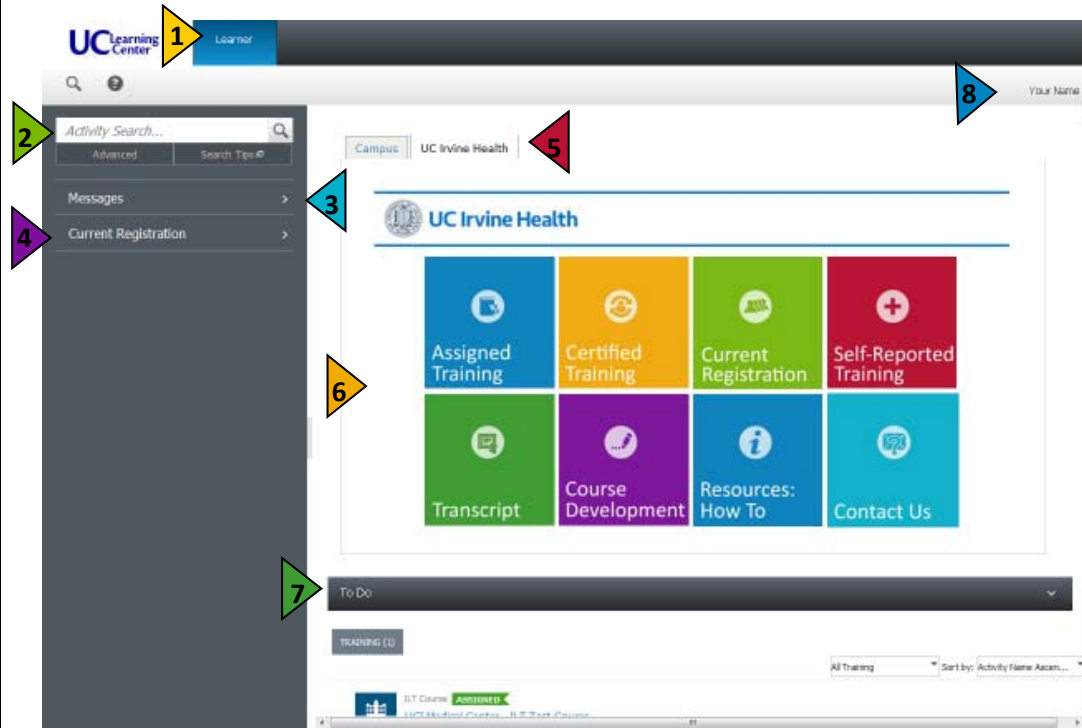
3. Messages

Keeps email notifications that were sent to you by the UC Learning Center (such as reminders or assignments).

4. Current Registrations

If you've registered for any classroom training and eCourses, they are listed here. The list also includes eCourses which you've already started but have yet to complete.

NOTE: This is only a partial listing, clicking the **More** link will open to the complete list of courses.



5. Location Tab

Access news page based on location, Campus or Health Affairs. Quick links to access assigned training, registered training, training required to be completed on a reoccurring basis, self-reported training, transcript, help documents, and contact for UC Learning Center help, etc.

6. Home Page

Quick links to most accessed parts of UC Learning Center.

7. To Do

List of training to be completed. Can be filtered to show current, upcoming, assigned, required, and certified training.

8. Log Off

Log out of your account.